



**UNIVERSITY OF NAIROBI ENTERPRISES
AND SERVICES
(UNES LTD)**

Executive Education Program Application Form

Dates: 21st -26th November 2016
Venue: Safari Park Hotel, Nairobi Kenya



**CONFERENCE THEME: New Institutional & Policy Economy Templates to Aid Africa's Movement
from Third World to First World within a Generation.**

(Please read instructions carefully before applying)

PART - I

Nationality : _____ Name of Course : _____		
Institute : _____ Commencing from : _____ to _____ DD/MM/YYYY DD/MM/YYYY		
1. Personal Particulars		
Name(s): _____		
Surname: _____		
Sex (tick one): MALE / FEMALE		
Marital Status: _____		
Date of Birth: _____ Date - Month – Year		
Passport No.: _____ Date & Place of Issue: _____ Valid Till: _____		
	Office	Home
Address:		
Tel Nos.		
Mobile/Cell:		
E-mail:		
Special dietary needs, if any: _____		
Person(s) to be notified in case of Emergency		
	Official Contact	Personal / Family Contact
Name:		
Address:		
Tel Nos.		
Mobile/Cell:		
E-mail:		

Educational Qualification(s)			
Degree / Diploma / Certificates	Year	Name of Educational Institute	
1.			
2.			
3.			
4.			
Professional Qualification(s), if any:			
Professional Qualification(s)	Year	Name of Institute	
1.			
2.			
3.			
4.			
2. Details of Employment/ Profession (current & previous)			
Name of Employer / Department / Company	Position	Period	Description of work
1.			
2.			
3.			
4.			
You are an employee of?: (Mark appropriate box)			
a. Government <input type="checkbox"/> b. Non-Government <input type="checkbox"/> c. Private Sector <input type="checkbox"/> d. Others <input type="checkbox"/>			
Details of present Employer			
Name / address: _____			

Tel. No. : _____			
E-mail : _____			
3. Details of Course(s) attended, if any, outside your country			
Country	Course Details & Duration	Year	Sponsor/Programme
4. Please describe in your own words (about 100 words) Your Qualification/experience in the related course applied for; and reason(s) for applying for this training course			
5. Certification of English language proficiency			
	Good	Basic	Remarks
Spoken			
Written			
Mother tongue / Native language: _____ / Other language(s), if any: _____			

PART – II

**To be completed by the authorized official of the
Nominating Government/Employer**

I, _____ on behalf of the Government of
_____ certify that:

I have examined the educational, professional and other certificates quoted by the nominee in Part – I of this form and I am satisfied that they are authentic and relate to the nominee.

I have gone through the medical certificates and X-ray reports produced by the nominee which state that he/she is medically fit and free from any infectious disease such as HIV/AIDS and Yellow Fever and that having regard to his/her physical and mental history there is no reason to indicate that the nominee is other than fit to undertake the journey to Kenya and to undergo training in Kenya.

The nominee has adequate knowledge of spoken and written English to enable him/her to follow the course of training for which he/she is being nominated.

I nominate Mr./Mrs./Miss _____ on behalf of the Government of
_____/as employer.

Name of Nominating Authority: _____

Designation: _____

Address: _____

Date: _____

Place: _____

Signature: _____

(With Official Stamp)

You are expected to deposit the sum of **USD. 3,500** to UNES Account to confirm your participation in the Conference. The account detail is as follows:

Account Name:	UNES USD ACCOUNT
Account number:	0227021330
Bank Code:	003
Branch Code:	077
Swift Code:	BARCKENX
Branch Name:	Payments & Internal Services Centre
Bank name:	Barclays Bank of Kenya Limited P.O. Box 30120-00100, Nairobi, Kenya.

Ensure you submit the deposit slip or transmittal note to UNES for receipting once you have deposited. Do not hesitate to contact us in case of any questions on the contact details below:

Seith Abeka | Chief Manager, Consultancy & Partnerships
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E-mail: unesconsultancy@uonbi.ac.ke | seith@uonbi.ac.ke
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Or

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